



Grant Manager Job Announcement

The nation is turning its eyes toward Milwaukee's Urban Ecology Center as the model of effective and impactful urban environmental education. Located on vibrant public green spaces, our fast-growing organization serves over 65,000 people of all ages annually. Our innovative team of cutting-edge non-profit professionals works in a creative, high-energy open office in a state-of-the-art green facility. Awarded the national Alfred P Sloan "When Work Works" recognition, the Urban Ecology Center is a leader in workplace flexibility.

The Grant Manager role at the Urban Ecology Center is ideal for a critical thinker with an analytical mind who is interested in applying his or her skills toward urban education and environmental revitalization. The Grant Manager is responsible for managing all aspects of grant proposal writing and submission, funding relationship development and stewardship, reporting and coordination of all timelines. This person must be creative and share deep concern for the well-being of the earth. This essential position on the Development and Marketing team is a great opportunity for a goal-oriented self-starter with a high attention to detail and focus on achieving results.

Depth of experience in a similar role is more critical than your specific industry, as is proven success with government grants. Demonstrated savvy in using fundraising software and reading the philanthropic landscape are essential experiences for this role.

The compensation package includes salary in the mid \$30,000s and very generous health and other benefits. Ongoing learning is a critical element of this role, as the Grant Manager will research new funding opportunities and become well versed in the educational methods and impacts of our ecological research, environmental education and land management programs.

The Urban Ecology Center is an Equal Opportunity Employer. It is our policy to make all personnel decisions without discriminating on the basis of race, color, creed, religion, sex, physical disability, mental disability, age, marital status, sexual orientation, citizenship status, national or ethnic origin and any other protected status.

Please contact Beth Fetterley at bfetterley@UrbanEcologyCenter.org or (414) 964-8505 x103 for more information about this opportunity.